



Summary

- This is a self-catering apartment and you are required to keep it as clean as possible, i.e. kitchen utensils, plates and cutlery; bathrooms, bedrooms, common areas, etc...
- Accommodation is on a self-check-in/out basis
- Students are reminded that they are staying in a residential area. Excessive noise is to be avoided at all times. Music and/or tv are to be switched off by 23:00 every day. Kindly be respectful towards other residents and the neighbours.
- Guests are not allowed in the residence.
- Possession and consumption of alcohol is strictly prohibited.
- The school provides you with clean linen upon arrival. The school cleaner will clean the apartment and linen every week. In the meantime, the washing machine may be used for any dirty sheets or towels there may be.
- Students are not allowed to hang their clothes or towels to dry on the front balcony.
- The school cleaner will not throw anything away as long as there are people in the apartment. It is up to tenants to throw away any unwanted items or food.
- Garbage is to be put in its relevant recycling bin and taken out in due time on its designated day.
- Smoking is not permitted indoors, please make use of outdoor areas.
- On your first day of school, students are asked to pay a damage deposit of €50. Each student will also be entrusted with an apartment key. If students cause any damage the deposit will be kept.
- The school has the right to change your room, with prior notice in case of need. Same room type will be maintained as booked.



Guests:	You may not invite guests to the residence at any time.
Smoking:	Smoking is only allowed on the balconies, terraces and on the roof. Smoking in the bedrooms, bathrooms or any other enclosed area is strictly prohibited. There must be no tampering with the smoke detectors in the rooms.
Alcohol:	Possession and consumption of alcohol within the residence is strictly prohibited.
Drugs:	Possession, use and distribution of drugs is illegal in Malta and is definitely not allowed in either residence. You will be asked to leave the premises immediately if we receive any report in this regard and the Police will be brought in.
Noise:	You are requested to keep the noise level down to a reasonable level at all times but especially after 11 pm, as is required by Maltese Law.
Loss/Theft:	IH Malta is not liable for the theft or loss of property. Please look after your property and keep your personal belongings locked. All thefts should be reported to the Police.
Check-out:	Check out is 11 a.m. on the day of departure unless by prior arrangement. Luggage can be left at either residence up to departure time.
Hanging clothes:	You may not hang out clothes or towels to dry over the front balconies.
Housekeeping:	Rooms are cleaned and bed linen is changed once a week according to the cleaning schedule. The kitchens and bathrooms are cleaned regularly but you are encouraged to keep your private rooms, bathrooms as well as public areas clean at all times.
Damage & Deposit:	A €50 damage deposit is payable on the first day of arrival at the school reception desk. All damages have to be paid for and if the amount is higher than €50 you will need to pay the difference. Damages that are not accounted for individually will come off all the other deposits equally. Breaking of any rules mentioned may result in your deposit being kept.
Keys:	You will receive your keys on the day of your arrival. At the end of your stay, you need to drop the keys off at the designated place. Loss of keys will incur a charge of €10.
Water & Electricity	Please use water and electricity sparingly. Make sure that all lights and water taps are turned off when not in use.
Air Conditioning	Air conditioners should only be used when you are in the room, do not leave them on when there is no one

Name & Surname

Signature

Date